

Incorporated Town of Winamac  
Municipal Utilities Complex  
623 West 11<sup>th</sup> Street  
Winamac, IN 46996  
August 8, 2016 – 5:15 P.M.  
Regular Meeting

The Council for the Incorporated Town of Winamac met in regular session on August 8, 2016 at 6:00 p.m. in the Municipal Utilities Complex at 623 west 11<sup>th</sup> Street, with the following board members in attendance: Tom J. Murray, Dan Vanaman, Jim Watkins, Alvin R. Parish, and Judy Heater. Also attending were Melanie A. Berger, Clerk-Treasurer; Justin Schramm, Town Attorney; Bradley Zellers, Town Manager and Wastewater Superintendent; and Mike Buchanan, Town Marshal.

The Council met at 5:15 to watch the Internal Controls presentation.

Additional attendees at 6:00 p.m. were: Doug Shorter, Electric Superintendent; Jeremy Beckner, Water and Street Superintendent; Waylon Burke, Wastewater Foreman; Kim Burke; Bonnie Hanawalt; and Courtney Poor.

The meeting was called to order at 6:00 p.m. by Council President, Tom J. Murray. Council President Murray welcomed new Councilmember Alvin Parish to the Council.

Doug Shorter, Electric Superintendent reported to the Council that his department cleared lines at the south end of town; will replace poles at the south end of town; set the transformer at the Eagles' building; hooked up Standard Industrial; helped with electric at Power From the Past; set a transformer pad for Matt Rausch; lightning damage on a pole; used the bush hog on some easements; and cut back brush. Council President Murray asked what happened in West Winn and Doug said a squirrel got into the lines blowing the fuse.

Courtney Poor, on behalf of the Parks and Recreation Board, spoke to the Council regarding a few items. The board has been discussing the budget for parks and recreation and wants to make the Council aware that within their budget they feel a safe amount to operate and maintain a swimming pool is \$40,000.00. The Board has decided they are not asking for a salary but as a Board, they are asking that the Council consider paying the Parks and Recreation Board's Secretary \$30.00 per meeting. The Board is working on a 5-year master plan with Katie Bierrum. With this master plan, the Board will be applying for grants with the help of Nathan P. Origer, CDC Director. The swimming pool is the main focus of the Parks and Recreation Board. Councilmember Judy Heater said that there are several people with references for grants and Mr. Poor asked that she direct those individuals to him. Mr. Poor invited the Councilmembers to attend their meetings. An advisory committee consisting of eight (8) individuals has been established for public input and ideas. The committee will meet with the Parks and Recreation Board no less than two (2) times a year to address the public ideas and input. Councilmember Dan Vanaman asked if the transition of the park was ok with the Parks Board and Mr. Poor said

yes. The Board and Park Manager are discussing the budget and a meeting has been scheduled for August 22<sup>nd</sup>.

Councilmember Judy Heater made a motion to approve claims # 9730 - # 9948 as corrected in the amount of \$1,099,193.92 as presented, seconded by Councilmember Jim Watkins, and motion passed unanimously.

The corrected minutes from the July 11, 2016 regular meeting were approved in a motion made by Councilmember Judy Heater, seconded by Councilmember Dan Vanaman, and motion passed unanimously.

The minutes from the July 22, 2016 special session meeting were approved in a motion made by Councilmember Judy Heater, seconded by Councilmember Jim Watkins, and motion passed unanimously.

Jeremy Beckner, Water and Street Superintendent, reported to the Council that his department continues to pick up brush; the water line to the Eagle's is operational; installed three (3) taps on Keller Street; mowed parkway property this month; prepared the Town' parking lot for Glen White to install the ADA ramp from Pearl Street; cut back the brush on Adam's Street; mowed at the old sewer plant; and said the tractor needs to be repaired.

Mike Buchanan, Town Marshal, provided his monthly report stating they had over 200 calls this month. Marshal Buchanan asked if the Council members would like to see any additions to the report and they all agreed what they are provided is fine. The new car is working fine. They have not used the bike as much due to vacations. The police and fire department receive an additional tax and there is a list of items that the police department would like to purchase using the fund. Clerk-Treasurer Melanie A. Berger will talk about this later in the meeting.

Waylon Burke, Wastewater Foreman, stated his department sprayed the sidewalks, curbs and alleys for weeds; completed a sewer project on Riverside Drive; keeping up with the mowing at the sewer plant; his department mows the parkway the month of August; repaired some sink holes; perform daily lab work; landscaped the fire station with help from Doug; Brad helped with the lift station at the 4-H Fair Grounds; and plotted George Street for a new road.

Bradley Zellers, Town Manager, reported:

1. Provided the Council with the consignment settlement from Olson's for the sale of vehicles. The Town has not received the check yet.

Town of Winamac  
August 8, 2016  
Regular Session  
Page Three

2. The ramp on the north end of the Town parking lot has been prepped for the installation of a 40 x 12 ADA ramp. There will be a 4' retaining wall which will be constructed from concrete. Funding for this project is through the RTP Grant. There is enough money that there will be new signs installed. DNR will be in touch on options at the intersection on State Road 14.

3. Instead of having a 50/50 program for sidewalk replacement, Town Manager Zellers asked if the Council would approve a 50/50 program for curbing. The Council agreed.

4. After the last bids were opened for paving, it was decided to add to the list of streets. New bids will need to be received. The project also updates 42 ADA sidewalk ramps. A public hearing has been scheduled for August 29<sup>th</sup> at 7:00 a.m. in the Winamac Town Hall to open bids.

5. George Street was mapped today. This will be a new road being paved with the paving project this fall.

6. The ash trees that need removed from the highways was discussed with members from INDOT, Dan Vanaman, Doug Shorter and the Town Manager. INDOT will provide trucks to haul the debris and handle traffic control. The Town will need to have the trees removed.

7. Bushes will be planted at the fire station.

8. On really hot days, the Town Manager asked the Council for their approval allowing employees to wear shorts. Employees would still need to wear their boots and the shorts would have to be respectable. The Council approved.

9. The bush on the corner of Huddleston and Riverside drive was removed.

10. There is a bill from Peerless Midwest for the repair work on Well # 2 for \$18,489; a bill from NAPA for \$38.49 and Rochester Concrete for \$75.00 that are not on the docket that need approved. Also, the fireworks invoice needs paid but not all of the money has been received. Councilmember Judy Heater made a motion to pay Peerless Midwest, NAPA and Rochester Concrete invoices and to pay the fireworks invoice after the entire amount has been received. Councilmember Alvin R. Parish seconded the motion, and motion passed unanimously.

Clerk-Treasurer's, Melanie A. Berger, report:

1. Sewer bonds closed.

Town of Winamac  
August 8, 2016  
Regular Session  
Page Four

2. Main Street is moving forward and the hope is to have the application mailed in by this Friday.

3. At the September meeting, there will be two public hearings. One will be for the budget and the other will be for the additional appropriation. The Town started receiving LOIT B Public Safety tax revenue in January which is used for the police and fire departments. Marshal Buchanan provided a list of items for his department which was reviewed by the Town Attorney to make sure the items followed the Indiana Code for public safety. Additional appropriation to spend the LOIT B Public Safety and LOIT special distribution monies will be addressed at the September meeting.

There was no old business.

New business:

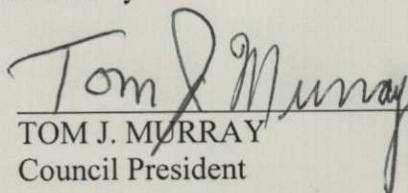
Councilmember Judy Heater made a motion to designate the Park Board set the Secretary Salary at \$30.00 per meeting, seconded by Councilmember Jim Watkins, and motion passed with four (4) yeses and one (1) abstain: Alvin R. Parish.

Council President Tom J. Murray asked the Town Manager to contact the fire chief in regards to adding members to the volunteer fire department. Currently there are 12 active members.

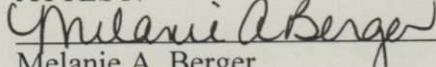
Council President Tom J. Murray asked that surrounding towns be contacted to know if they pay for dispatch with their county sheriff's department. Currently, Winamac is the only town in Pulaski County who pays the Pulaski County Sheriff's Department.

The Council discussed and decided that the Town would take over providing the fireworks. It was suggested to advertise now through June 1 of the following year to raise money for the fireworks and purchase only what monies were donated.

Councilmember Judy Heater made a motion to adjourn at 6:55 p.m., seconded by Councilmember Jim Watkins and motion passed unanimously.

  
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TOM J. MURRAY  
Council President

ATTEST:

  
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Melanie A. Berger  
Clerk-Treasurer